



2012

**INVITATION
TO ATTEND COURSES AT THE
PFP LANGUAGE TRAINING CENTRE
SLOVENIA**

Ajševica 2012

The PfP Language Training Centre Slovenia (SVN LTC) was recognized by the North Atlantic Council in the year 2000. The Centre has since been organizing language courses and teacher training seminars across Slovenia on a regular basis.

The majority of our language courses are organized for the Slovenian MoD and SAF staff, but we have also hosted about 500 foreign participants from 30 NATO, PfP and, as well as others, Mediterranean Dialogue Countries. To achieve the best results, the foreign language teaching and teacher training has been conducted in small groups.

Our international offer for the year 2012 includes two Advanced English Language Courses, an Intermediate English Language Course and two Beginner Dari Language Courses.

Participation in these courses helps to foster language skills and, more importantly, close relationships between NATO, PfP and Mediterranean Dialogue Countries. In addition, they contribute to regional and global partnerships, peacekeeping initiatives and cultural awareness.

I would like to express my appreciation for your interest in our courses and look forward to welcoming you to our Language Training Centre.

Major Boštjan Močnik
Commander PfP LTC

1. COURSE SCHEDULE 2012

Course	Date	Pre-requisites	Slots	Deadline for application
Advanced English Language Course (SLP 3332/3) SVN 2750	19.03.2012–08.06.2012 Without STANAG 6001 exams	SLP 2222 (or equivalent)	8	27. 01.2012
	19.03.2012 – 14.06.2012 With STANAG 6001 exams			
	24.09.2012– 07.12.2012 Without STANAG 6001 exams	SLP 2222 (or equivalent)	8	20.07.2012
	24.09.2012– 13.12.2012 With STANAG 6001 exams			
Intermediate English Language Course (SLP 2222)	24.09.2012– 07.12.2012 Without STANAG 6001 exams	SLP 1111 (or equivalent)	8	20.07.2012
	24.09.2012– 13.12.2012 With STANAG 6001 exams			
Beginner Dari Language Course	21.05.2012– 01.06. 2012	SLP 2222 (or equivalent)	10	30. 03. 2012
	08.10.2012– 19.10.2012			

2. COURSE DESCRIPTIONS

Course Title	Advanced English Language Course (SLP 3332/3)
Nick Name	INTENG 3
Code/ PWP reference	SVN. 2750
Aim	The purpose of this course is to provide advanced intensive language training in accordance with SLP 3333. Topics include: <ul style="list-style-type: none"> ▪ General and military vocabulary ▪ Grammar review ▪ Listening, reading, speaking, and writing skills ▪ Professional skills (telephoning, meetings, military briefings, writing e-mails, memos, reports, formal correspondence)
MTIs	G 1.4. Use an Operational Language
STANAG	6001
Participant Profile	Officers, NCOs or civil service equivalents (not limited to MoD staff)
Entry prerequisites STANAG 6001	<ul style="list-style-type: none"> ▪ SLP 2222 or ▪ 80% in American Language Placement Test <p>Students must be tested prior to their arrival to Slovenia.</p>
Duration	11 weeks + 1 week (11 weeks of instruction and 1 week of SVN STANAG 6001 testing)
Certification	Course participants will receive a certificate of attendance after attending a minimum of 90% of the classroom hours offered or The course participants who will take SVN STANAG 6001 tests will also receive exam certificate with SVN STANAG 6001 levels.
No. of slots for international course participants	8
No. of slots for SVN	4
Course costs	<ul style="list-style-type: none"> ▪ Course fee: 1,100 € ▪ Accommodation and meals: 1,615 € ▪ Administration: 200 € <p>All costs together: 2,915 €</p>

Course Title	Intermediate English Language Course (SLP 2222)
Nick Name	INTENG 2
Aim	<p>The purpose of this course is to provide intensive language training at intermediate level in accordance with SLP 2222. The course syllabus includes:</p> <ul style="list-style-type: none"> ▪ General vocabulary improvement ▪ General military vocabulary building ▪ Grammar review ▪ Listening, reading, speaking, and writing skills development.
MTIs	G 1.4. Use an Operational Language
STANAG	6001
Participant Profile	Officers, NCOs or civil service equivalents (not limited to MoD staff)
Entry prerequisites STANAG 6001	<ul style="list-style-type: none"> ▪ STANAG 1111 (1+ in at least 2 skills) or ▪ 60% in American Language Placement Test <p>Students must be tested prior to their arrival to Slovenia.</p>
Duration	11weeks + 1 week (11 weeks of instruction and 1 week of SVN STANAG 6001 testing)
Certification	<p>Course participants will receive a certificate of attendance after attending a minimum of 90% of the classroom hours offered.</p> <p>The course participants who take SVN STANAG 6001 tests will also receive a certificate with SVN STANAG 6001 levels.</p>
No. of slots for international course participants	8
No. of slots for SVN	4
Course costs	<ul style="list-style-type: none"> ▪ Course fee: 1,100 € ▪ Accommodation and meals: 1,615 € ▪ Administration: 200 € <p>All costs together: 2, 915 €</p>

Course Title	Beginner Dari Language Course
Nick Name	BEGDARI
Aim	<p>This course is intensive and offers Dari language and culture immersion training for beginners.</p> <p>At the end of the course students will:</p> <ul style="list-style-type: none"> - Be able to communicate orally in the situations practiced in class. - Be familiar with basic cultural communication norms of Islamic society (communicating with elders, women, children, etc.).
Topics	<p>Students will develop language skills and acquire basic general and military vocabulary in the following civilian/combat situations:</p> <ul style="list-style-type: none"> - Meeting strangers - Introducing your team - Entering villages - Getting oriented - Requesting assistance - Medical triage - Social etiquette - Meeting village elders - Project planning - OMLT training - Command and control - Checkpoints - Purchasing supplies <p>Additional information on: www.begdari.si.</p>
MTIs	G 1.4. Use an Operational Language
Participant Profile	Officers, NCOs or other civil servants
Entry prerequisites	Proficient in English in accordance with STANAG 2221 or a score of at least 76 on ALCPT or ECL tests.
Duration	2 weeks (2 weeks of instruction including the final test (oral test) authentic settings.)
Certification	<p>A certificate of attendance will be issued to course participants who meet the following requirements;</p> <ul style="list-style-type: none"> a) A minimum of 90% attendance. b) A passing grade on the oral ability test.
No. of slots for international course participants	10
No. of slots for SVN	6
Course costs	TBD

3. APPLICATION DETAILS

APPLICATION PROCEDURE

1. When filling in the application forms please using print / capital letters.

Provide all details about each candidate and a contact person (PoC). The details about the PoC and the institution/department responsible for paying are very important.

2. List the candidates' names according to priority. In the case where there are more international applicants than slots, the PfP Language Training Centre will run a selection procedure following the course requirements.

3. Follow application deadlines and send the completed forms to the address below:

ADDRESS:

PfP Language Training Centre Ajševica

Ajševica 18, P.O. Box 501

SI-5001 Nova Gorica, Slovenia

or

FAX: ++386 5 3028127

4. Information with the results of the selection procedure will be sent to the PoC 3 weeks after the application deadline. Letters of Invitation will be enclosed as well as Joining Instructions.

5. The Slovenian MoD will send an invoice to the PoC or the institution/department written on the application form. A candidate cannot participate in the course if the costs are not paid prior to the beginning of the course.

The courses are free of charge for participants from PfP and MD member countries, or when agreed on bi (multi)lateral level.

IMPORTANT: Applications received after deadline will not be considered.

APPLICATION FORM

Course: _____

Take place from: _____ **to** _____

Applying country: _____

Candidates:

	Rank:	Name:	Family name:	STANAG exam	
				Yes	No
1.	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
2.	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
3.	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

Point of Contact in applying country:

Rank, Name, Family name: _____

HQ or Department or Unit: _____

Business Address: _____
Street, City and Postal Code

Phone: _____ Fax: _____
Country code+ Area code + Phone number Country code+ Area code + Phone number

E- mail: _____

Invoice Title: _____

Invoice Billing Address: _____
(Street, City and Postal Code)

MP

Signature of person of authorization

Candidate's Data

Gender: Female Male

First name: _____ Surname: _____

Date of birth: _____ Place of birth: _____

Home Address: _____
Street, City and Postal Code

Phone number: _____ Fax number: _____

E – mail: _____

Passport Number: _____ Expiration date: _____

Branch of service: _____

Present (military) position: _____

English language courses completed: _____
Name of the course, duration

English language results / levels achieved*: _____
Type of test (STANAG, ALCPT), date, score achieved

Special dietary or food requirements due to medical or religious reasons: Yes No

Specify articles or food you cannot eat: _____

Other remarks _____

*** Enclose exam certificates**

Candidate's signature

TRAVEL DETAILS

First Name & Surname	
Date and Time of Arrival	
Mode of Transport	
Flight/Train/Bus/Number	

Travel details are needed at least 2 weeks before arrival to ensure in-country transportation.

Date sent: _____

Signed: _____

Send to: Address: PfP Language Training Centre, P.O. Box 501, 5001 Nova Gorica, Slovenia
Fax: ++386 5 30 28 127, e-mail: pfp.centre@mors.si